



## Leadership Forum and Outside Plant Workshop

November 6-8, 2018

Alderbrook Resort, 7101 E State Route 106, Union, WA 98592

### Workshop Information

**Lodging Information:** Hotel Room Blocks are open until **October 1st** but we have a limited number of rooms blocked off at the group rate of \$199 per night. Call Alicia Perez at (360) 898-5477 or email [groups@alderbrookresort.com](mailto:groups@alderbrookresort.com) ASAP to get your room booked.

**Forum & Workshop Registration Fee Includes:** Program, seminar materials, buffet breakfast, buffet lunch, dinner, and evening reception. **Spouse/Guests are the same price as other attendees.**

**Exhibitor Table:** Includes table only, no meals. If you register for either the Forum/Workshop you will get your table for free provided there are still table spots available.

**Vendor Quick Topics/Sponsorships:** This year we are offering “Vendor Quick Topics” on our program agenda for our sponsors. We are extending the opportunity to our exhibiting vendors to get up in front of the attendees and give a brief 5-minute presentation (no slides please) on a new product, service, or item you would like to introduce with the intent of drawing more visitors to the exhibit booths. We will have a total of **five** sessions **available on a first-come, first-serve basis**. These short segments will be slotted throughout the agenda. Sponsors may choose to facilitate a topic-specific break-out table rather than present a quick topic. This will be on a first-come, first-serve basis. To get your name on the roster to present one of our “Vendor Quick Topics,” or facilitate a break-out table, please contact Shellie at (360) 951-9658 or by e-mail at [shellie@shellieburnham.com](mailto:shellie@shellieburnham.com) and we will work with our sponsors on specific times.

**WITSA Scholarship:** The Washington Independent Telecommunications Scholarship Association (WITSA) was formed in 1986 for the purpose of awarding higher education scholarships to the dependent children of full-time employees of Washington Independent Telecommunications Association Member companies and Associate Member companies located in Washington. Awards are made anonymously and are based on academic achievement, curricular and extra-curricular activities. If you would like to make a cash donation to WITSA to help fund a scholarship award, please indicate so on registration form. If you need a receipt or an invoice, please email [Shellie@shellieburnham.com](mailto:Shellie@shellieburnham.com).

**Special Requests:** If you require special arrangements in order to fully participate in the seminar, or have specific dietary requirements, please contact Shellie at [shellie@shellieburnham.com](mailto:shellie@shellieburnham.com) so we can discuss how to meet your needs.

**Cancellations:** All cancellations must be received by **October 1st** via email to [Shellie@shellieburnham.com](mailto:Shellie@shellieburnham.com). Refunds will be issued following the date of the conference. Due to contract obligations we are unable to refund any cancellations after **October 1<sup>st</sup>**

**Payment Information:** You may pay with a credit card (Visa, MasterCard, Discover, American Express) or by check via mail to WITA, P.O. Box 2473, Olympia, WA 98507.



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### Registration Form

Registration Options	Fee	Quantity	Total
Leadership Forum	\$400		
Outside Plant Workshop	\$225		
Leadership Forum & Outside Plant Workshop	\$475		
Exhibitor Table Only (no meals included)	\$150		
Vendor Quick Topics/Sponsorships	\$500		
WITSA Scholarship Fund (fill in amount you would like to donate)			\$ _____
Late Fee (if registering after 9/1/18)	\$100		
Total			

Return this form with payment to [Shellie@shellieburnham.com](mailto:Shellie@shellieburnham.com)

**Registration Contact Person** (if different than attendee): \_\_\_\_\_ **Email:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Attendees:**

**Name (as to appear on name tag):** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Will Attend (check all that apply):**  11/6 Lunch  11/6 Dinner & Reception  11/7 Breakfast  11/7 Lunch  11/8 Breakfast  11/8 Lunch

**Name (as to appear on name tag):** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Will Attend (check all that apply):**  11/6 Lunch  11/6 Dinner & Reception  11/7 Breakfast  11/7 Lunch  11/8 Breakfast  11/8 Lunch

**Name (as to appear on name tag):** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Will Attend (check all that apply):**  11/6 Lunch  11/6 Dinner & Reception  11/7 Breakfast  11/7 Lunch  11/8 Breakfast  11/8 Lunch

**Exhibitor Information**

Please note that there is limited room for exhibitors, so get your registration in early! There will be 8-foot tables available outside the meeting rooms in the foyer for attendees to view your exhibits.

**Exhibitor Contact Person:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Will you need power to your exhibit table:**  YES  NO

**Payment Information:**

Visa  MasterCard  Discover  American Express

Name on Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Card Billing Address: \_\_\_\_\_

Email Address for Receipt: \_\_\_\_\_